

Princess Patricia's  
 Canadian Light Infantry  
 Regimental Headquarters  
 PO Box 10500 Station Forces  
 Edmonton AB T5J 4J5

1150-3 (RM)

14 December 2012

Distribution List

MINUTES FROM THE  
 147<sup>th</sup> REC MEETING  
HELD SATURDAY 27 OCT 12

Reference: Minutes of the 146<sup>th</sup> PPCLI REC Meeting, dated 15 Aug 12

Chair:	LCol N.J.E. Grimshaw	Chairman of the REC/CO 1 PPCLI
Members Present:	LCol K. Gallinger LCol M.J. Stalker	CO French Grey Bn ERE Rep Alberta (less Wainwright) BC and North
	LCol R.T. Ritchie LCol R.T. Strickland LCol M.C. Wright	ERE Rep Ottawa and Quebec ERE Rep Wainwright CO 2 PPCLI; ERE Rep for Saskatchewan and Manitoba
	LCol J.W. Errington LCol C.S. Allen	CO 3 PPCLI ERE Rep CANSOFCOM
	CWO G.R. Cavanagh CWO T.B. D'Andrade	RSM 3 PPCLI RSM 2 PPCLI; NCM ERE Rep for Saskatchewan and Manitoba
	CWO R.F. Kiens CWO J.L. Scheidl CWO S.V. Merry MWO J.R. McNabb MWO T.D. Sopera MWO M.P. Forest MWO P.M. Francis	RSM 1 PPCLI Sr PPCLI RSM NCM ERE Rep Ottawa and Quebec RSM French Grey Bn NCM ERE Rep for CANSOFCOM NCM ERE Rep for Ottawa and Quebec Career Manager
	Mr J. Lapeyre	Representing the National President of the PPCLI Association
Ex-Officio Members:	LGen (Ret'd) R.R. Crabbe	COR – via teleconference
	Maj S.G.J. Lerch	Secretary/Treasurer, RM
	Maj H.J.S. Mandaher	AO Project Director, via teleconference

Guests:	BGen (Ret'd) V. Kennedy	100 <sup>th</sup> Anniversary Advisor, via teleconference
	Capt D.A. Peabody	100 <sup>th</sup> Anniversary Office
	Capt R. Dumas	for CO L Edm R

Note: Decisions, notes and OPI are denoted in **bold type**.

1. The meeting was called to order at 0900 hrs by the Chair, LCol Grimshaw.
2. Opening Remarks
  - a. The Chair welcomed everyone to the REC meeting.
  - b. Chair: The intent of this meeting is to discuss Regimental affairs, other than the 100<sup>th</sup> 'Triad:' Edmonton Commemoration (EC); Frezenberg Commemoration (FC); and the Ottawa Commemoration (OC). The Triad will be discussed at the 100<sup>th</sup> Anniversary Planning meeting in Shilo on 5 Nov 12.
3. Review of Minutes. There were no concerns about the minutes.
4. Regimental Calendar
  - a. COR confirmed his attendance at the DP1.2 graduation. LCol Gallinger to confirm attendance of Col Minor.
  - b. 18 Jan 13 – DP1 Grad in Wainwright, LCol Wright, RSM D'Andrade will attend.
  - c. French Grey Ball (FGB) – 6 Sep 13 discussed and accepted.
  - d. LCol Grimshaw asked that Patricia Park in Griesbach be ready for Remembrance Day 13.
  - e. COR: the signing of the first pictorial history book by the C-in-C should be added as an event.
  - f. COR has asked Brian Adams to release his recording in Nov 13.
  - g. LCol Grimshaw said May 14 Anniversary concert is still unconfirmed.
  - h. C-in-C should be asked to attend the Remembrance Day ceremony at Patricia Park in 2013.
  - i. COR will ask C-in-C if she will visit Afghanistan in fall 2013 to visit 2 PPCLI. LCol Ritchie asked for 90 days notice before a visit to Afghanistan so it can be properly pushed through the Army.
  - j. C-in-C Additional Possible Events:
    - (1) May 14, attend presentation of Colours in Shilo.
    - (2) Function with C-in-C when Memorial Baton is in Toronto.
    - (3) C-in-C may participate in coin and stamp release.
    - (4) COR will present C-in-C's speaking program for the Triad and it will be discussed at the 100<sup>th</sup> Anniversary Planning meeting in Shilo on 5 Nov 12.

5. Financial Review: General Fund

- a. The RM explained Public Funds vs. NPF vs. Regimental Funds. The COR asked if the Museum Improvement Project (MIP) was supported by Public Funds, Maj Mandaher explained it is not.
- b. Maj Mandaher emphasized that the REC is liable for money spent, not solely the RM. LCol Grimshaw stated he is satisfied with the checks and balances currently in place.
- c. Budget Management: no questions/concerns.
- d. Account Structure: LCol Grimshaw emphasized the movement of money to the Warehouse Fund is temporary until after the 100<sup>th</sup> anniversary.
- e. LCol Grimshaw: Heroes Hockey Challenge (HHC) money from Apr 12 will be deposited into the Benevolent Fund.
- f. The COR and Maj Mandaher discussed the difference between Warehouse Fund and 100<sup>th</sup> Anniversary (AO) Fund. Maj Mandaher explained that the AO Fund exists under the Warehouse Fund but is held in a separate account with Scotia Bank. All checks and balances that exist for the Regimental Fund exists for the AO Fund. The COR wants to ensure the AO Fund is a totally separate fund.
- g. The RM explained the shortfall in the actual income of the Warehouse Fund is directly related to the high turnover rate of staff in the Kit Shop.
- h. Maj Mandaher confirmed for the COR that the \$60K spent for website development was a one-time expense, with a \$10K maintenance fee each subsequent year.
- i. Maj Mandaher explained to the COR that the AO has held off in hiring staff because of concerns about funding. COR approved.
- j. **DECISION: Unanimous in favour of transferring \$522,279.00 (the full amount of 100<sup>th</sup> Anniversary Investment Fund) to the AO Fund.**

6. Proposed Budget

- a. The COR proposed adding \$10K to the C-in-C travel budget for a proposed trip to Afghanistan to visit 2 PPCLI while on Op ATTENTION. Maj Mandaher recommended adding \$10K, LCol Ritchie concurred. Maj Mandaher proposed reducing the amount to be transferred to the AO from the General Fund by \$10K.
- b. Amendments
  - (1) Remove iPad purchase proposal until better clarity on IT purchases is attained.
  - (2) Decrease the funds transfer from the Regimental Fund to the AO Fund from \$80K to \$70K to pay for C-in-C travel to Afghanistan.
  - (3) The budget should reflect the profit sharing with 1 PPCLI and 3 PPCLI from the Warehouse income.

- c. **DECISION: Unanimous in favour of approving amended budget (RM/AO/Regimental Accountant).**
7. 100<sup>th</sup> Anniversary Preliminary Events: Public Information Sub-Committee (PISC)
- a. BGen (Ret'd) Kennedy: Concern over when the Web Portal will be live. Maj Mandaher reported it has gone live.
  - b. BGen (Ret'd) Kennedy asked if the Buller climb can be done in 2013 vice 2014. LCol Errington agreed to provide an update by the following week and said the date is flexible. **(CO 3 PPCLI)**
  - c. BGen (Ret'd) Kennedy reported the terms concerning Special Travel International (STI) have been agreed to for the Private Returns program to Frezenberg in 2015. He asked the REC for a \$5K deposit, to protect spaces for members of the Regiment. He said the risk is low and the deposit will be paid back if there are enough participants in the subj tour. **DECISION: Discussion on \$5K deposit resumed on 5 Nov 12. After consultation, the REC Chairman agreed to support this initiative. The AO Project Director was directed to sign on behalf of the Regiment (Note: Done at Encl 1).**
  - d. Coordination between units, Association, and Foundation is needed. LCol Grimshaw deferred discussion to 5 Nov 12.
8. Op HUSKY
- a. Discussion on how the Regiment should participate in the Op HUSKY 70<sup>th</sup> Anniversary in 2013. LCol Grimshaw suggested the Regiment considers sending 29 Patricias to represent each of the fallen Patricias in Sicily. The Regimental Fund could cover some costs, while Air France might offer some assistance for air travel.
  - b. The Association will not support financially due to other funding priorities, but they have distributed information in support of the potential Battle Field Tour.
  - c. Canada Company was approached for funding but it was determined that this was too risky as it could be perceived as Canada Company buying Army representation for their event.
  - d. The COs are to put Op HUSKY in their Op Plans. LCol Grimshaw: An OPI needs to be assigned for this event. **DECISION: Pending.**
9. Nijmegen March. Must be determined which year the Regiment wants to secure more spots on the Nijmegen March: 2013 or 2014. CWO Scheidl: Funding for the Nijmegen March is not certain. **DECISION: IAW Encl 1: Do not bid for 2013 and request more positions in 2014.**
10. Centennial Display Team. 2 PPCLI will take over as OPI as it is tied to the MBR.
11. Drum Line. 1 PPCLI might be ready to perform at the Men's Christmas dinner 2012. 2 PPCLI, 3 PPCLI Drum Lines will not be ready to perform until later in 2013.

12. Museum
- a. Archives. Karen Storwick has found \$45K to hire an archivist from a private donor. LCol Grimshaw stated there will be an update on 5 Nov 12 on potential DHH money for archival purposes. The COR said Ken Nickerson from the UofC wants to help. Question posed: Can we hire an archivist for \$45-50K per year? Chair: We cannot vote because this is part of the budget approval process. **DECISION: Agree in principle to support the archivist project and reflect this in the 2014 budget, but no dollar amount was fixed.**
  - b. Gordon Smith Painting. The COR wanted the Gordon Smith painting of a uniform displayed so we can show we appreciate his work and hopefully secure another piece of art from him. **DECISION: Picture will be hung in 1 PPCLI lines until the Centennial Art Show.**
  - c. Museum Improvement Project. Don Smith has reported a possible 10% increase in costs to the museum project due to inflation. Several modifications have been proposed to the museum plan. **DECISION: Conduct a Recce and brief the COR on the suitability of the proposed modifications. REC gives authority to the Chair to auth modifications after the Recce and consult with the COR (Note: Done).**
  - d. ASU Calgary Closure. The RM discussed manning issues at the Regimental Museum and Archives once ASU Calgary closes. An open discussion indicated that the best solution is to attach the museum staff to 2 PPCLI. **(RM)**
13. Centenary Book. The RM and LCol Strickland provided an update on the PPCLI Centenary Book. The book is on schedule with no foreseeable issues regarding production or printing from the contractor or publisher. The project coordinator, Mr Don Smith of The Phoenix Consultancy was concluding picture selection with LGen (Ret'd) Stewart at that time. Dr. Bercuson has sub-contracted work on the book.
14. Web Portal. Web portal is live. The challenge with the web portal is going to be maintaining it several years out, especially after the 100<sup>th</sup> anniversary.
15. Memorial Issues
- a. The Regiment must be advised when memorials are designated on our or our soldier's behalf. Regimental Headquarters was not advised about the dedication of the CFB SUFFIELD fire-hall in Cpl Keller's honour, until much too late. Regimental Headquarters is investigating the how Cpl Keller was nominated without their knowledge.
  - b. Two Memorial boards for Pte Street were returned from Afghanistan. Discussion on final display location: 2 PPCLI or to the Regimental Museum. **DECISION: Postponed until next REC meeting.**
16. PPCLI Guard Update
- a. LCol Grimshaw, on behalf of BGen King: The Guard must maintain a long-term view and not get too focused on the 100<sup>th</sup>. The 100<sup>th</sup> is more of a REC matter.
  - b. The Guard is where issues go for arbitration.

- c. The Foundation is a key aspect of our Regimental structure and a valuable organization.
- d. The Regimental Family must have better coordination between the units, the Association, and the Foundation for fundraising.
- e. The 100<sup>th</sup> Anniversary is the main effort until it is completed. It must be conducted well and within our resources.

17. Association Update

- a. Frezenberg Memorial Upgrade. A cost estimate is due on 15 Nov 12, with two options presented. Option 1 is a simple upgrade of the memorial itself. Option 2 involves more landscaping to provide an optimal design, including moving the existing tree so roots do not damage the memorial. Option 1 is estimated at \$40K Cdn, +/- 10-15%. LCol Strickland suggested putting the Marguerite on the Frezenberg Memorial and having the current cap badge used on the Griesbach Memorial. REC deferred discussion on the cap badge issue.
- b. Lansdowne Memorial. Funded at \$51K. The aim is to move the memorial to a more visible location in the area. The Association recommended that the Regiment should prepare an offsite plan in case the memorial does not fit with Lansdowne renovations.
- c. Griesbach Memorial. The Association asked the Regiment for a letter of support for \$30K to put towards the Battle Honours portion of the Memorial. This would get the project through 2013, and the money would be returned once the funds are raised. **Discussion deferred (Note: Follow-on discussion in Shilo on 5 Nov 12 approved a letter of support for the project from the Regiment).**

18. Foundation Update

- a. Heroes Hockey Challenge (HHC). The serving component of the Regiment agreed to provide \$10K seed money for the HHC. The Foundation has provided a comprehensive business plan and initial indications are that the event will be successful.
- b. HHC Trademark. Should the Foundation be given the HHC trademark? Benefits: it would allow the Foundation to handle the HHC independently, and would show trust in the Foundation. Cons: the Regiment will lose influence on the event. **DECISION: Deferred until 5 Nov 12 meeting and then announced secretarially (Note: Approved).**
- c. Op HUSKEY 1/1000 Raffle. The Foundation has requested support from the serving component of the Regiment to host six people at a 'Soldier For A Day' event and provide the same people with free tickets to the FGB 13. The people in question will be the winners of a Foundation organized raffle, with the above mentioned activities as prizes. **DECISION: Soldier For A Day events are easy to plan and execute. Agreement to support in principle. Details will be confirmed at a later date.**

19. New Business

- a. Ric-A-Dam-Do. The next RADD will be held in Edmonton in 2014.
- b. French Grey Ball (FGB). There was extensive debate about the intent of the FGB. Is it a night for soldiers and their partners or a night to entertain guests of the Regiment and build ties with the community? It was decided to refer this matter to the Guard. **DECISION: FGB will be a fundraiser and it will be held 6 Sep 13.**
- c. Regimental Gratuities. There was a proposal to provide retirees with regionally organized retirement dinners (RD), as opposed to centrally/RHQ organized RDs. **DECISION: Retirement Dinners will not be incorporated into the FGB and they will be renamed and take a more flexible form, i.e. luncheons. These events will be regionally executed with info to RHQ. Regimental Headquarters will pay a reasonable industry amount for dinner for the retiree and spouse. (RM to update Regimental Manual)**
- d. Ceremonial Guard for the Tomb of the Unknown Soldier. Considered a great opportunity by the REC. **DECISION: Raise the issue to the Bde Comd regarding TD costs and ask for additional days.**

20. Other Business

- a. CFLAWC. For 2014, the aim is to man the Skyhawks with half PPCLI and half R22R. Applications will be due by 2013.
- b. CANSOFCOM. The number of Patricias in CANSOF is dwindling. Only 14 Officers below Lieutenant Colonel. There are plans to create a SOF trade though officers will remain as members of their regiments.
- c. PPCLI Shoulder Flash. Proposal to wear the red and white shoulder flash has been stalled at Army Sergeant Major and Dress Committee.
- d. OC. 3 PPCLI reported that serious coordination is still required with R22R for the Sunset Ceremony. During the Drumhead Ceremony, there is an opportunity to lay the Colours at Beachwood cemetery.

21. Closing Remarks. LCol Grimshaw summarized the key takeaways from the meeting and thanked all for their participation.

Prepared by:

S.G.J. Lerch  
Maj  
RM/Secretary

Approved/Not Approved



N.J.E. Grimshaw  
LCol  
Chairman of the REC

Enclosure: 1

Distribution List

Action

PPCLI Regimental Executive Committee  
PPCLI Regimental Headquarters//RM/Accts NCO  
PPCLI 100<sup>th</sup> Anniversary Office

Information

Colonel of the Regiment  
Regimental Colonel  
PPCLI Association//President/Secretary  
PPCLI Foundation