

National Defence



Princess Patricia's  
Canadian Light Infantry  
Regimental Headquarters  
PO Box 10500 Station Forces  
Edmonton AB T5J 4J5

1150-1 (RM)

23 September 2016

Distribution List

**MINUTES FROM THE  
70<sup>th</sup> REGIMENTAL GUARD MEETING  
HELD SUNDAY 28 AUGUST 2016**

Reference: Minutes of the 69<sup>th</sup> Regimental Guard Meeting, dated 11 April 2016.

1. Find attached, at Annex E, the minutes of the 70<sup>th</sup> Regimental Guard meeting held on Sunday, 28 August 2016. In addition, also attached are the following supporting documents:
  - a. Annex A: Contents Sheet;
  - b. Annex B: Record of Motions and Votes;
  - c. Annex C: Task Matrix;
  - d. Annex D: Important Calendar Dates; and
  - e. Annex E: Minutes of the 70<sup>th</sup> Regimental Guard Meeting.
2. Annex E details the discussion of agenda points that took place during the meeting by those members present, including those personnel via telephone conference.
3. For ease and simplicity, use either the contents sheet at Annex A to navigate to the respective agenda item and subsequent page; or use Annex C, the consolidated assigned or implied task matrix. All motions and votes have been extracted from Annex E and consolidated into a grouped table shown at Annex B, which reflects a true and accurate record of Regimental Guard motions and votes.
4. Should you have any questions or enquiries, please feel free to contact the Regimental Major, Major Q. M. Innis on CSN 528-5459 or email [quentin.innis@forces.gc.ca](mailto:quentin.innis@forces.gc.ca).

W. D. Eyre  
Major-General  
President, Regimental Guard

Annexes:

[Annex A - Contents Sheet](#)

[Annex B - Record of Motions and Votes](#)

[Annex C - Task Matrix](#)

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[Annex E - Minutes of the 69th Regimental Guard Meeting](#)

Distribution List

Action

Regimental Guard

Regimental Major

Regimental Adjutant

Information

Colonel of the Regiment

Chair Regimental Executive Committee

PPCLI Foundation President

PPCLI Association President

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**10. Closing Remarks/Adjournment:**

**RECORD OF MOTIONS AND VOTES**  
**70<sup>th</sup> REGIMENTAL GUARD MEETING**

<b>SERIAL</b>	<b>PROPOSAL</b>	<b>PROPOSER</b>	<b>SECONDER</b>	<b>VOTE</b>	<b>REMARKS</b>
	<b>(a)</b>	<b>(b)</b>	<b>(d)</b>	<b>(e)</b>	<b>(f)</b>
<b>1</b>	Approved amendments to the Roll of Honour to read, "The Roll of Honour is a list of all members of the Regiment and attachments who died during operations or as a direct result of injuries suffered during operations."	Colonel Fletcher	Colonel Gallinger	<b>Carried</b>	
<b>2</b>	Approved amendments of Guard Directive 006 to read, "The Guard accepts the changes to Guard Directive 006 in principle, subject to the following conditions: Condition 1, approval in writing from Canadian Forces Morale and Welfare Services; Condition 2, approval in writing from Canadian Revenue Agency; Condition 3, a revised Constitution; and Condition 4, terms of reference for selection of candidates."	President of The Regimental Guard	Col Ritchie	<b>Carried</b>	

**TASK MATRIX**  
**70<sup>th</sup> REGIMENTAL GUARD MEETING**

Serial	Assigned & Implied	Task	OPI	Remarks
	(a)	(b)	(d)	(e)
1	ASSIGNED	Include "In Progress" tasks in the minutes	RM and R Adjt	
2	ASSIGNED	Staff request for Medak 2018 to be added to Op DISTINCTION	RM	
3	ASSIGNED	Access to JPSU records for Regimental affiliation list	BGen Corbould	To be built into RHQ database
4	ASSIGNED	Regimental Warehouse/Kit Shop Manual and Veteran's Care Manual produced for REC 157	RHQ	
5	ASSIGNED	Regimental Manual produced for REC 158	RHQ	
6	ASSIGNED	Change name of Guard Directive 002 to <i>Planning for the 125<sup>th</sup></i>	RM	
7	ASSIGNED	Regimental Guard Directive 002	Col Gallinger	In progress
8	ASSIGNED	Regimental Guard Directive 003	CWO Stevens	In progress
9	ASSIGNED	Disseminate Regimental Guard Directive 004 to incoming Commanding Officers	Col Ritchie	
10	ASSIGNED	Publish Guard Directives on the PPCLI website	RHQ	Revised web-site will be up end-Sep
11	ASSIGNED	Regimental Guard Directive 005	RM	In progress
12	ASSIGNED	Regimental Guard Directive 008	President	In progress
13	ASSIGNED	Send current version of Guard Directive 008 to the President	RM	
14	ASSIGNED	Regimental Guard Directive 009	CWO Stevens	Complete. Will be presented to Guard 71 for approval
15	ASSIGNED	Regimental Guard Directive 010	RM/President	In progress
16	ASSIGNED	Regimental Guard Directive 011 – add President's amendments	Col Ritchie/Col Wright	Complete. Will be presented to Guard 71 for approval
17	ASSIGNED	Regimental Guard Directive 012	Col Gallinger	In progress
18	ASSIGNED	Case for support from the Foundation forwarded to Col Gallinger	RM	Complete
19	ASSIGNED	Regimental Guard Directive 013	Col Gallinger	In progress
20	IMPLIED	Regimental Guard Directive 014	Not assigned	In progress

Serial	Assigned & Implied	Task	OPI	Remarks
	(a)	(b)	(d)	(e)
21	ASSIGNED	Regimental Guard Directive 015	RM	In progress
22	ASSIGNED	Regimental Commendation	RM	In progress
23	ASSIGNED	Inclusion of a paper copy of the Regimental War Diary from Afghanistan tours added to the Regimental Archives	RM	In progress
24	ASSIGNED	Inquire with DHH with status of Regimental War Diary	President	
25	ASSIGNED	Regimental Calendar - Add Foundation Dates	RM	
26	ASSIGNED	Regimental Calendar - Add Imjin 2016 and Korea 2018	RM	
27	ASSIGNED	Regimental Calendar - Monitor developments for Korea 2018	Col Ritchie/Col Errington	
28	ASSIGNED	Regimental Calendar - Add Exercise RIC-A-DAM-DOO 17 and Colonel-in-Chief dates	RM	
29	ASSIGNED	Revocation - Obtain explicit support from CFMWS	RM	
30	ASSIGNED	Revocation - Obtain CRA support in writing	RM	
31	ASSIGNED	Revocation - Draft Constitution for Patricia Fund	RM	Complete. To CRA for approval
32	ASSIGNED	Clean up terminology in Guard Directive 006	RM	
33	ASSIGNED	Clean up terminology in Regimental Objectives in line with Regimental Steering Committee amendments	RM	
34	ASSIGNED	Amend 100 <sup>th</sup> Anniversary EXSUM to include, "Future commemorations should build on the success of the national recognition and maintain that visibility."	RM	Complete
35	ASSIGNED	Change wording within 100 <sup>th</sup> Anniversary EXSUM stipulating LCol position	RM	Complete
36	ASSIGNED	Produce a list of those ERE Patricias not making voluntary contributions.	RM	
37	ASSIGNED	Analyze outreach objectives for French Grey Weekend	LCol Rutland	
38	IMPLIED	Analyze and determine expanded role of PPCLI/Cadet Corp relationship	Not assigned	



Serial	Assigned & Implied	Task	OPI	Remarks
	(a)	(b)	(d)	(e)
39	ASSIGNED	Staff letter to 3 CDSG requesting civilian positions for The Military Museums	Col Gallinger	
40	IMPLIED	Monitor developments for Imjin 2018	Not assigned	
41	ASSIGNED	Include Association and Foundation briefs in Exercise RIC-A-DAM-DOO 17 itinerary	RM	
42	ASSIGNED	Send out invites for Exercise RIC-A-DAM-DOO	RM	
43	ASSIGNED	De-conflict scheduling of Guard and REC meetings	RM	Complete
44	ASSIGNED	Secretarial refresh of Regimental Strategy	Col Gallinger	
45	ASSIGNED	Send <i>Leadership and the PPCLI Way</i> to all Patricia leaders electronically once amendments are completed.	RM	
46	ASSIGNED	Inclusion of Regimental Agenda as agenda item	RM	
47	ASSIGNED	Language of Guard Directive 011 be changed to <i>Career Management and Succession Planning</i> to mirror the language adopted for Guard Directive 009	RM	

Annex D to  
1150-1 (RM)  
Dated 23 September 2016

**IMPORTANT CALENDAR DATES**  
**70<sup>th</sup> REGIMENTAL GUARD MEETING**

Serial	Date	Event	Remarks
	(a)	(b)	(d)
1	Mon 05 – Wed 07 Sep 16	Exercise Tough Contender	
2	Wed 07 Sep 16	Personal Legacy Stones – Orders Due	
3	Thu 08 Sep 16	Exercise Mountain Man	
4	Sat 24 Sep 16	TMM Somme Dinner	Drumline and Axemen requested
5	Tue 18 Oct 16	TMM Meeting	1600 – 1800
6	Thu 10 Nov 16	TMM Valour Canada Flame of Remembrance	Calgary
7	Fri 11 Nov 16	Remembrance Day	
8	Fri 25 – Mon 28 Nov 16	COR in Gagetown	
9	Fri 09 Dec 16	Patrician Submission Deadline	
10	Mon 23 – Fri 27 Jan 17	Exercise Strong Contender 17	
11	Sun 29 Jan 17	Guard 71 Meeting	
12	Sat 28 Jan – Tues 31 Jan 17	Exercise RIC-A-DAM-DOO	
13	Fri 10 Feb 17	Madame Clarkson's Birthday	
14	Tue 14 Feb 17	Lady Patricia's Birthday	
15	Mar 17	REC 157 Meeting	TBC
16	Fri 17 Mar 17	Regimental Day	
17	Sun 09 Apr 17	Vimy Centennial Dinner	TBC
18	08 – 22 or 25 May 17	Battlefield Tour	STI conducting with Professors Delaney and Loveridge
19	Tue 25 Apr 17	Kapyong Day	
20	Jun 17	C-in-C in Shilo for Change of Command	
21	Jun 17	Guard 72 Meeting	TBC
22	Fri 09 – Sat 10 Jun 17	Association AGM	South-West Ontario
23	Sat 24 – Sun 25 Jun 17	Reaching the Summit for Mental Health and Wellness (Buller Climb)	
24	Thu 10 Aug 17	Regimental Birthday	
25	Thu 24 – Sun 27 Aug 17	French Grey Weekend	C-in-C in attendance
26	Sun 27 Aug 17	REC 158 Meeting	
27	Thu 07 Sep 17	Personal Legacy Stones – Orders Due	
28	Fall 17	Heroes Hockey Challenge	Calgary

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<b>Serial</b>	<b>Date</b>	<b>Event</b>	<b>Remarks</b>
	<b>(a)</b>	<b>(b)</b>	<b>(d)</b>
<b>29</b>	Fall 18	Heroes Hockey Challenge	Edmonton

**MINUTES FROM THE  
70<sup>th</sup> REGIMENTAL GUARD MEETING  
HELD MONDAY 28 AUGUST 2016**

Reference: Minutes of the 69<sup>th</sup> Regimental Guard Meeting, dated 11 April 2016.

1. The meeting was called to order at 1002 hours by the President, MGen W. D. Eyre and those in attendance are listed below:

President via TELCON:	MGen W. D. Eyre	Deputy Commander Military Personnel Command
Members Present:	MGen (Ret'd) W. B. Vernon	Colonel of the Regiment PPCLI
	Col W. H. Fletcher	Commander 1 CMBG
	Col R. T. Ritchie	Regimental Colonel, J3 CJOC
	Col K. A. Gallinger	COS – 3 <sup>rd</sup> Canadian Division
	LCol L. W. Rutland	REC Chair, CO 1 PPCLI
	LCol (Ret'd) M. Austdal	PPCLI Association President
	CWO S. D. Stevens	RSM – 3 <sup>rd</sup> Canadian Division
Members via TELCON:	LGen (Ret'd) K. Foster	PPCLI Foundation President
	BGen G. D. Corbould	Commander JPSU
	BGen P. S. Dawe	DG Operations, Strategic Joint Staff
	Col J. W. Errington	Director Current Operations, Strategic Joint Staff
	Col M. C. Wright	Student, NSP
Regimental Headquarters:	Maj Q. M. Innis	RM
	Capt D. B. Boyes	R Adjt
	MCpl S. E. Cherney	RHQ Data Clerk

2. Agenda items were detailed as follows:

**AGENDA OF 70<sup>th</sup> REGIMENTAL GUARD  
MEETING HELD SUNDAY 28 AUGUST 2016**

<b>Serial</b>	<b>Item</b>	<b>Sub-Item</b>	<b>OPI</b>	<b>Time</b>
<b>(a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>	<b>(e)</b>
1	Opening Remarks:		President/COR	10:02
2	Review of Minutes:		RM	10:05
		a. Guard 69 Task Update	RM	
		b. Kap'young 70	RM	
		c. Mons 2018	RM	
		d. The 100 <sup>th</sup> Anniversary AAR	RM	
		e. Medak 2018	RM	
		f. Nation-Wide Patricias	BGen Corbould	
		g. Regimental Writing Plan	RM	
		h. Guard Directive 001	RM	
		i. Guard Directive 002	Col Gallinger	
		j. Guard Directive 003	CWO Stevens	
		k. Guard Directive 004	LCol Grimshaw	
		l. Guard Directive 005	RM	
		m. Guard Directive 008	President	
		n. Guard Directive 009	CWO Stevens	
		o. Guard Directive 010	RM	
		p. Guard Directive 011	Col Ritchie/Col Wright	
		q. Guard Directive 012	Col Gallinger	
		r. Guard Directive 013	Col Gallinger	
		s. Guard Directive 014	Not assigned	
		t. Guard Directive 015	RM	
		u. Regimental Commendation	RM	
		v. War Diary Update	RM	
		w. TF Orion 10 <sup>th</sup> Anniversary	RM	
		x. Guard Directive Approvals	RM/Col Ritchie	
		y. Roll of Honour	RM	
3	Regimental Calendar:		RM	10:40
4	Reports:			10:58

		a. Revocation of Charitable Status	RM	
		b. 100 <sup>th</sup> AAR	RM	
		c. Financial Report	RM	
5	Updates:		RM	11:36
		a. REC	M. Austdal	
		b. Battle Honours Committee	Col Ritchie	
		c. Regimental Strategy	Col Gallinger	
		d. Regimental Writing Plan	RM	
		e. Guard Directives	RM	
		f. Association	M. Austdal	
		g. Foundation	LGen Foster	
6	New Business:			12:23
7	Round Table:			12:24
8	Closing Remarks			12:28

3. Opening Remarks. The President of the Guard began by thanking those present for their attendance and noted that the 70<sup>th</sup> Regimental Guard meeting (Guard 70) attendance was the highest since he had taken over as President of the Guard. He then highlighted the recent changes to the governance of the Regiment, notably the change in Regimental Colonel from Col Wright to Col Ritchie and the change to the Chairman of the Regimental Executive Committee (REC) from LCol Jay Adair to LCol Wade Rutland. Next, he briefed that the the inaugural Regimental Steering Committee meeting, held the previous spring, between the Colonel of the Regiment (COR) and the respective heads of the Regimental Guard, Foundation, and Association had finalized the fundraising Memorandum of Understanding (MoU) between the three entities. He continued to say that the inaugural meeting had helped codify the exact role the Regimental Steering Committee would play within the existing Regimental framework. MGen Eyre further noted that the Regimental Steering Committee would be convened as necessary to provide a higher level of coordination for Regimental family activities. After these brief points, the President turned to the COR, MGen (ret'd) W. B. Vernon, for his opening remarks. The COR briefly explained that the events of the French Grey Ball, held the previous night, was a resounding success and that the meeting should then continue as planned in accordance to the agenda.

4. Review of Minutes. The RM then continued with a review of the minutes and offered an update on the status of the 35 tasks extracted from the 69<sup>th</sup> Regimental Guard (Guard 69) meeting held on Monday, 29 February 2016. Specific items were discussed as follows:

- a. Guard 69 Task Update. The RM confirmed that 12 tasks from Guard 69 were completed, one was removed, and one was merged into an existing task. The remainder of the 21 tasks were still in various stages and could be considered in progress at this time. A full breakdown of tasks is included in Appendix A. These will be incorporated into a task tracker that will include tasks assigned at the REC.

- b. Kapyong 70. The RM confirmed Kap'yong 70 would not be added to Op DISTINCTION because that initiative is set to expire in 2020 before the Kap'yong 70 anniversary date.
- c. Mons 2018. Based on discussions earlier this year between the Army G35 and Belgian diplomatic authorities, the RM reported that the addition of Mons 2018 to Op DISTINCTION is favourable. Further army direction will likely to be propagated next year.
- d. The 100<sup>th</sup> Anniversary AAR. The AAR has been completed. A hard copy will be delivered to the museum in Calgary while an electronic version will be made available through the new PPCLI website.
- e. Medak 2018. The President asked if there was any thought on adding Medak 2018 to Op DISTINCTION. Col Ritchie expressed the difficulties he experienced securing support for the 20<sup>th</sup> anniversary of Medak with the Second Battalion but did not rule out the possibility of more external support for the 25<sup>th</sup>. The President agreed with the assessment and voiced his desire to see this important milestone recognized. The RM concurred and committed to staff that proposal. This was recorded as a task by the secretary.
- f. Nation-Wide Patricias. The RM voiced his concerns over the difficulties he has encountered getting into the information held by JPSU regarding the tracking of Patricias once they got beyond the battalions and ERE to JPSUs. The President acknowledged this and asked BGen Corbould to weigh in based on a previous conversation they had. BGen Corbould responded that the issue is well known and very common. He identified the problem of disconnect and outreach by JPSUs back to the units and vice versa. However, BGen Corbould committed to looking into the issue with JPSU Ottawa to determine what records exist regarding regimental affiliations and potentially creating a comprehensive, consolidated list. This was recorded as a task by the secretary.
- g. Regimental Writing Plan. The RM briefed the current state of the Regimental Writing Plan. He noted that the Regimental Operations Plan, the Regimental Museum Manual, and the Regimental Museum Plan were completed and had been approved by the REC. He continued that the Regimental Warehouse Manual and the Veteran's Care Manual will be submitted to REC 157 for approval, while the revised Regimental Manual will be submitted for approval at REC 158.
- h. Guard Directive 001, Policy Directives. The RM noted that this directive is still applicable and should be retained.
- i. Guard Directive 002, 100<sup>th</sup> Anniversary Planning. The RM noted that Directive 002 should be now be renamed "*Planning for the 125<sup>th</sup>*". Col Gallinger offered that the task of updating the directive was in progress with an intended completion in the fall. He stated his goal with this directive was creating a generic instruction that was capable of capturing the Regiment's intent for five and 25 year anniversaries with specific annexes for keynote activities like the 125<sup>th</sup>.

- j. Guard Directive 003, *Leadership the PPCLI Way*. CWO Stevens stated that this directive had been reviewed and that work was in progress.
- k. Guard Directive 004, *Regimental Responsibilities of Commanding Officers*. Col Gallinger offered an update on behalf of LCol Grimshaw, the OPI assigned to the directive. He stated that the Regimental Colonel, Col Ritchie, and he had reviewed the first edit from LCol Grimshaw and it was then, in turn, returned to the author for the final edit. Col Ritchie then briefed his intent to disseminate the work to current Commanding Officers (COs) and designates in order to ensure that they have full sight on their obligations and what the Regiment expects of them. The President concurred and expanded that this directive should be released for wider distribution. Col Gallinger agreed and offered the PPCLI website as the intended medium for publication of all non-sensitive Guard Directives. This was recorded as a task by the secretary.
- l. Guard Directive 005, *Regimental Planning*. The RM stated that this directive was in progress based on his assessment that the changes to Directive 006 will drive the content of Directive 005. Therefore, the RM proposed to start work on Directive 005 once Directive 006 was complete and approved.
- m. Guard Directive 008, *Colonel-in-Chief Succession*. Col Gallinger began by reminding the Guard that this issue was previously quite sensitive and was only circulated with limited distribution. However, with the appointment of Madame Clarkson as Colonel-in-Chief (C-in-C), the key tenets of this policy have since been captured in the Regimental Manual. Col Gallinger continued that currently the issue is no longer sensitive and the current directive identifies that the Regiment would prefer to have a Canadian C-in-C, ideally female, and that a selection panel to select a perspective candidates would be established should it be required. The President acknowledged the update and asked the RM for an electronic copy of the directive to make amendments for presentation at the next Guard. After addressing some confusion over the scope of the succession planning directive, the President decided that the Guard Directive 008 would be expanded in scope to also include succession direction related to the COR.
- n. Guard Directive 009, *NCM Career Management and Succession Planning*. CWO Stevens stated the draft was completed and has passed to the Col Ritchie for comment and review. He would make the necessary corrections upon its return. Col Ritchie then passed along Col Wright's comments regarding the congruence between the directive and that of Guard Directive 011 – *Officer Career Management and Succession Planning*. The President concurred and noted that the desired end state was close.
- o. Guard Directive 010, *Contingency Plan Funeral for Lady Patricia*. The RM briefed that based on direction and conversations with Gen Crabbe before he retired, the plan was in good shape and executable should it be required. However, the RM voiced his concerns about the lack of Regimental personnel on the ground in the United Kingdom and suggested the Guard identify a senior Patricia in Europe to take the lead in the event of Lady Patricia's death. He ended his brief with the disclosure that the Lady Patricia Contingency Fund sat at \$50k. A debate ensued afterwards regarding the particulars of funding and attendance before the President agreed to the RM's solution of first identifying potential attendees and then achieving funding through a combination of



Regimental funds, public funds, and monies from the Contingency Fund. Madame Clarkson, it was stated, can attend based on the approved travel budget of \$15k in the Regimental Op Plan. This Guard directive will be held by the RM and not posted.

- p. Guard Directive 011, *Officer Career Management and Succession Planning*. Col Wright explained that he used the directive on NCM planning to drive his initial draft of this directive. Currently, the document is with Col Ritchie for review. The President made a few suggestions he wished to include in the language of the directive. First, he asked that the document clearly state that career decisions are in conjunction with DCCA, so the relationship is not so much a matter of management as influence of management. Additionally, he noted that the Regiment always has a Patricia General Officer on the Army Succession Boards, either as one of the Division Commanders or a stand-alone regimental representative. Lastly, the President requested that the language reflect that the entire process is collaborative, so that it is clear that the decisions made reflected the collective wisdom of the Regiment's senior leadership, and not just one or two individuals. Col Wright agreed with the validity of these suggestions and replied that the directive would reflect these changes.
- q. Guard Directive 012, *Regimental Narrative and Outreach Strategy*. Col Gallinger stated that this directive was in progress and requested access to the "*Case for Support*" developed by the Foundation. LGen (ret'd) Foster suggested that LCol (ret'd) Malcolm Bruce as the point of contact. Col Gallinger suggested that this directive would be close to completion for the fall period but, based on its nature, reminded members that the document would have to be revisited periodically.
- r. Guard Directive 013, *Volume V of the Regimental History*. Col Gallinger stated that this directive was in progress but admittedly in its early stages. Despite that, Col Gallinger was hopeful for its development for the fall period after ensuring that the Guard's direction to the Chairman of the REC was executable.
- s. Guard Directive 14, *Gault Gallery*. The President reaffirmed his desire to leave this issue until 2017 at which time an options analysis would be conducted prior to the assignment of an OPI and the writing of the directive.
- t. Guard Directive 15, *C-in-C Funeral Plan*. The RM briefed that he would develop this directive upon Guard Directive 010, *Contingency Plan Funeral for Lady Patricia*. The President agreed in principle and reminded the RM to take into account Madame Clarkson's previous role as Governor General of Canada and the requirement to make the necessary funeral arrangements in conjunction with Rideau Hall. The RM acknowledged the concern and assured LGen (ret'd) Foster that he also envisioned Foundation and Association participation at the event as well. This directive will be held by the RM and not published on-line.
- u. Regimental Commendation. The RM was directed to draft a submission for review by Col Ritchie and LCol Rutland.
- v. War Diary Update. The RM stated that he was in contact with the Directorate of History and Heritage (DHH) and announced his intention to go to Ottawa to discuss the issue with

DHH in person. The RM expressed his concern over whether DHH had an operationally sound plan to declassify war dairies and noted their inability to handle Level Two material. The President confirmed he will be asking DHH the same questions.

- w. TF Orion 10<sup>th</sup> Anniversary. The RM confirmed that the events held at Regina Beach was a success with approximately 200 participants attending the weekend affair. As a result of his efforts to facilitate the anniversary, Cpl James Sinclair was approved for a Certificate of Appreciation at REC 156.
  - x. Guard Directive Approvals. The RM stated that Guard Directive 001, 006, 010, and 011 were up for approval. Based on earlier discussions, the RM withdrew the request for approval for Guard Directive 010. The President instructed Col Ritchie to make the changes he indicated to Guard Directive 011 and it was ready for approval. Guard Directive 001 was approved while Guard Directive 006 was pushed down the agenda to the Revocation discussion.
  - y. Roll of Honour. Guard 69 had tasked the RM to look at the language on the Roll of Honour from Guard 67, and the results were proposed for discussion. After some deliberation, a motion was put forward by Col Fletcher, seconded by Col Gallinger, to codify the proposed statement. The motion proposed was: “The Roll of Honour is a list of all members of the Regiment and attachments who died during operations, or as a direct result of injuries suffered during operations.” The motion passed unanimously.
5. Regimental Calendar. The RM introduced the Regimental Calendar and stated his intent to capture events from all three Regimental entities within the same document to maintain Regimental situational awareness. LGen (ret'd) Foster voiced his concerns over difficulties making additions to the calendar and the RM suggested sending the dates to him to add. The RM then stated that the new PPCLI website, once operational, would act as the official Regimental calendar and would be the preferred medium for adding calendar events. Col Ritchie then nominated two events for consideration. He mentioned Imjin 2016, on a date in October or early November, and Korea 2018. Col Errington then said to Col Ritchie that they would talk offline and attempt to advance the Korea 2018 agenda together. The President then added that he would like to see the dates of Ex RIC-A-DAM-DOO 17 (RADD 17) and the Colonel in Chief's engagements added to the calendar as well. The full calendar with amendments is attached as Annex D.
6. Reports. The RM gave a quick brief on the three forthcoming reports and those personnel responsible for their respective updates. He then introduced the following discussion points:
- a. Revocation of Charitable Status. The RM offered recommendations from his discussions with Canadian Forces Morale and Welfare Services (CFMWS) over the past two years. He began by stating that, according to his discussions with Ashley Morrison, the NPP representative in Edmonton, every activity detailed in the RHQ Operations Plan, including the support to the Colonel-in-Chief's travel and the benevolence, can continue under existing NPP (Non-Public Property) regulations. The RM noted that NPP regulations prohibit the granting of a specific benefit to a specific individual, and that he had raised this concern with Ashley. Her response was that, as the banking arrangements of the Regimental Fund are grandfathered by virtue of having been in existence before 1973, NPP would not look into the books to determine whether specific benefits were

being offered to specific individuals. Despite that assurance, the RM noted that he would like to set the conditions for a mechanism that survives beyond the current incumbents, so that the next RM does not have the same discussion with the next NPP representative. Therefore, the RM stated he would like the CFMWS commitment in writing.

The RM then stated it is not unlawful for the Regiment to run a charity; however, any such charity would need to be at arm's length from the Canadian Armed Forces (CAF). To achieve this, the RM proposed both a restructuring of the board and the renaming of the charity. In discussions with CRA, the CRA representative confirmed that the Regiment could do both. The RM offered that if the Regiment were to change the name of the existing Regimental Fund to something like the "Patricia Trust" and change the composition of the Board of Directors to clearly indicate that the Trust is at arms-length to the Crown, then the charity would be clearly outside of NPP and could support activities that are outside of NPP regulations.<sup>1</sup> The mechanism would see the Patricia Trust making "restricted donations" to the Crown, which would then be used for the specified purposes. The rest of the money in the Patricia Trust would stay outside of non-public funds and be invested. Voluntary contributions would continue unchanged, as they are tied to a charity number and that charity number would simply be renamed "Patricia Trust" from "Regimental Fund".

The RM then suggested that the new Patricia Trust be controlled by a Board of Directors, appointed by the Guard, but maintaining a non-uniform majority. That construct would address the CFMWS concerns and allow the Regiment to maintain charitable status and its existing charity number. The RM concluded his brief by informing the Guard that he has sent this proposal over to Michelle Landry, Director NPP Accounting Services, for comment; however, a response has not yet been received. He anticipates a response within the following week. With that, the issue was opened for discussion.

The President began by thanking the RM and concurred with most of the RM's assessments; however, he questioned the level of support received from both the CFMWS and the CRA and whether a new constitution was required for the new trust. The RM's responded that CFMWS had not responded to him yet but he would seek definitive and, to be safe, he would seek definitive written support from CRA. The RM was of the opinion that it was not an arduous task to alter the constitution. He stated he would simply use the language from Guard Directive 006 and add it to the constitution. Col Gallinger later suggested that the diagram the RM used to brief the concept to the Guard be included in the Patricia Trust Constitution to illustrate not only donations to the crown and into NPP and also donations to the other two Regimental entities. The discussion concluded with MGen Eyre proposing a motion that the Guard accept the revised Guard Directive 006 in principle, subject to the following conditions: approval in writing from CFMWS, approval in writing from CRA, a revised constitution, and terms of reference

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<sup>1</sup> Subsequent discussions with CRA have clarified the distinction between a "Trust" and a "Fund". Generally speaking, a Trust is a specific sum of money donated for a specific purpose, while a Fund consists of multiple streams of revenue devoted to a number of purposes, including social activities. A Trust is generally more restricted than a Fund, and a Fund is more aligned with the current charitable objectives. Therefore, it is proposed that the charity be known as the Patricia Fund, and the language in the latest version of Guard Directive 006 has been altered accordingly.

for selection of candidates. The motion was seconded by Col Ritchie and passed unanimously.

- b. 100<sup>th</sup> AAR. The RM began by stating that the 100<sup>th</sup> Anniversary EXSUM was included in the reading package and reiterated that the 100<sup>th</sup> AAR was completed. He then recommended that the celebrations for the 125<sup>th</sup> replicate the Edmonton Commemoration before turning it over to the floor for questions and comments. The President asked the RM to amend the EXSUM to include a passage that captures the national and strategic effect the Regiment desired to achieve. After confirming with the Association and the Foundation that they were in agreement with the document, the President confirmed with the RM that the EXSUM be released under the signatures of the all four Regimental heads: Colonel of the Regiment, President of the Guard, President of the Association, and President of the Foundation. Once agreement was achieved, the President tasked the RM to make the necessary amendments and send the document out for electronic signature.
  - c. Financial Report. The RM began by stated that the income from the voluntary contributions was steady at \$15k monthly. The President inquired about the subscription rate and the RM responded that the battalions were sitting at 90 percent while ERE was at 70 percent. The President then asked the RM to produce a list of those ERE Patricias not currently subscribed. The RM then continued with warehouse sales, currently sitting at \$50k a month, and briefed that web sales, wholesales, the kit shop, and investments were doing well. Exact numbers were provided to the REC and will be reflected in its minutes of REC 156. The RM concluded his report by confirming that the five year projections were complete and the requests for DHH funding had been submitted. No questions or comments were offered.
7. Updates. The following updates were presented by their respective designate:
- a. Regimental Executive Committee. Chairman of the REC, LCol Rutland, offered updates from REC 156. Beginning with French Grey Weekend, LCol Rutland summarized that all planned events, including French Grey Ball, had reached a successful completion. LCol Rutland offered that despite mailing out numerous invitations for both the French Grey Golf Tournament and the French Grey Ball, both events received very few external VIP RSVPs. This led LCol Rutland to question whether the outreach objectives were being met. The President agreed with the validity of the assessment and tasked LCol Rutland with delving into this issue for analysis.

LCol Rutland continued with the *Patrician* update. He noted that the 2015 addition was completed and was mailed out. Notable *Patrician* changes from REC 156 included the reduction to one consolidated articles from each battalion and moving the submission deadline back to 9 December to ensure compliance with editing and publishing requirements. The First Battalion will host cadets in November; however, the detailed update on the Cadet Corps was pushed down the agenda for specifics offered by the Association. The President interjected at this point to mention his discussions with the Army Commander and the Commander of Cadets, BGen Woiden, and voiced his belief that this relationship with the cadets may be an underexploited resource and an opportunity exists to potentially leverage, at least from an institutional perspective, as a promising recruiting resource. LCol Rutland then continued with his REC update and

stated the official Regimental website, PPCLI.com, was currently receiving an update and should be ready by the end of the month.

Moving onto museum manning, LCol Rutland mentioned that this matter was a critical file. He reported that the Regiment has lost the ability to double bank the 41 CBG position with the departure of Capt Cory McCutcheon, which will see Capt Dave Peabody moving to 41 CBG. He continued that Capt Tony Foster would be finishing university at Christmas, and the plan is to move Capt Peabody back to the museum in late December 16 or January 17 until APS 17. However, Capt Peabody would have to move to 41 CBG at APS 17. LCol Rutland also added that Sgt Lowes has requested to be posted back to a battalion for APS 17; his departure from the museum results in an institutional loss of continuity and experience.<sup>2</sup> He further noted that the future of the museum was probably not uniformed personnel in Calgary and asked Col Gallinger to add to this discussion. Col Gallinger noted that he had talked with Col Lacroix, Commander 3 CDSG, and was in the final stages of consulting with those agencies that have a vested interest in the matter. He mentioned that he was staffing a letter for BGen Hetherington's signature to assign a minimum of three civilian employees for The Military Museums, with at least one of them dedicated to the PPCLI Museum and Archives.

Moving into the topic of Imjin 2018, LCol Rutland noted that this issue was previously addressed by Col Ritchie. He added that the REC discussed assigning \$50k for the event, but had instead decided to adopt a wait and see approach based on the lack of information about this event. He offered that since this was an event proposition from a Senator of the Canadian government then the Canadian government should contribute funding to its execution; however, the Regiment could fund the event in the case that no government funding was provided. Col Ritchie then warned that even if the Regiment was to fund this event, based on his experience, some public funding was required to subsidize the soldiers on TD so the Regiment should monitor this subject as it developed.

LCol Rutland reported that REC 156 discussed Ric-a-Dam-Doo 17 (RADD 17) and, despite some pressure to postpone or cancel the event due to deployments, the REC decided that the event would go ahead as planned. He briefed that the subalterns would have a social event on Saturday, 28 January and then attend a tour of the museum the next day. Briefs would then be conducted on Monday 30 and Tuesday 31 January. The syndicate discussions held at the last RADD will be dropped from the itinerary based on the reduced number and experience level of attending participants. He noted that the Association and Foundation would have time to present as well. The First Battalion will lead, and once the timetable for Exercise STRONG CONTENDER 17 is finalized, the RM will send out invites to the guest presenters.

Next, LCol Rutland offered an update on the current UK exchanges. During an August 15 visit by General Carter, there was interest in re-establishing former regimental affiliations and this was approved in the signing a MoU between Deputy Commander Canadian Army and his counterpart. However, a recent OUTCAN reduction from 52 to

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<sup>2</sup> 1 PPCLI has subsequently identified Sgt Stephen Moss to replace Sgt Lowes. Sgt Moss has a BA in History, and would be a strong candidate for this position.

40 positions prevents an increase in a permanent PPCLI presence. It was noted that individual exchanges of less than 90 days do not impact OUTCAN priorities, and therefore short tasking could be arranged. Funding for these tasks would come from division, brigade or unit funding. In accordance with this plan, Third Battalion will be sending a Capt to 4 Rifles for an exercise in Kenya.

LCol Rutland then clarified his desire to place some calendar separation between the Guard and the REC in order to provide more time for reporting and the execution of tasks. The President agreed in principle and tasked the RM to de-conflict the scheduling request. LCol Rutland concluded his update by stating that the REC would replicate the Guard commitment in ensuring that its members join the Association. No further comment or discussion was offered.

- b. Battle Honours Committee. Col Ritchie, the Regimental Colonel, offered an update on battle honours. In June 2014, COS Ops Army, then-BGen McQuillan directed a bottom-up approach to battle honours submissions. The army staff provided limited guidance on staffing at that time and there was no operational framework or supplementary guidance on the criteria to be established within the battle honours policy. The Regiment established a Battle Honours Committee on 2 March 2015, chaired by Col Mike Wright, with support from LCol Erik Liebert as the principal staff officer. The committee produced a singular submission, "Kandahar 2002, 2005-2010" which was approved by the Guard on 29 February 2016 and submitted to Director Infantry on 19 April 2016.

Meanwhile, with the changing of the guard in the army, LGen Wynnyk directed that units reassess their submissions with a view of achieving standardization under the rubric of two submissions. The first was Kandahar and the second is Zhari-Panjwai. Zhari-Panjwai was notably absent from the Regiment's submission based on our interpretation of the policy at the time. Furthermore, LGen Wynnyk suggested that the submission for Kandahar should not include dates. The CCA direction to standardize the battle honours led to further discussion principally between Col Ritchie, Col Errington, LCol Liebert, and Col Wright which led to a subsequent engagement with DHH and the army staff G1 Heritage, Pat Bryden.

The Regiment, along with the R22eR and The RCR, were invited then invited to a meeting on 4 August with the view of ensuring a congruent approach to battle honours across the board. At the meeting, according to Col Ritchie, it became apparent that the army was not following the CAF battle honours process and still had not provided the supplementary direction required to standardize the process and ensure that the submissions were properly substantiated. Col Errington and LCol Liebert will meet with DCCA on 12 September to raise the Regiment's concerns.

In the interim, Col Ritchie assessed it was premature for LCol Liebert or the Battle Honours Committee to move out on any additional submissions beyond our current Kandahar one, which is recognized by DHH to be airtight. At the request of DHH, the Regiment will provide further information on PPCLI deployments in the Afghan theatre of operations down to sub-subunit level, the dates, the theatre, and the operation name under which they served. LCol Liebert has already completed this along with a five page synopsis of the Regiment's actions in Helmand province circa 2006, with supplements in 2010, and those with the Battle Honours Committee for review. Once finalized, as a staff

inject, the documentation will be pushed to DHH and G1 Heritage. Upon receipt of supplementary CAA guidance, the submission can then be pushed back to LCol Liebert for amendments or addition of any additional documentation for new battle honour submissions.

- c. Regimental Strategy. Col Gallinger briefed that the *Regimental Strategy* was presented to the REC, including the final section and an executive summary. The Strategy has been circulated for secretarial approval by the Guard. The COR has signed off the foreword and a PDF copy of Version 1 was submitted to the RM. Col Gallinger then enquired where this living document should reside. The President responded that posting it online was the intent with special attention paid to version control. Col Gallinger acknowledged this concern and reiterated his intent to do a secretarial refresh of the document in accordance with the recent decisions from REC 156 and Guard 70.

Moving into the Guard deliverables, in accordance with the campaign plan and the action plan, Col Gallinger began with Leadership and the PPCLI Way. The President expressed his desire to see this document distributed to all Patricia leaders electronically and identified the RM's distribution list as a method of dissemination once the amendments were added. Col Gallinger finished by reiterating his intent to have the initial drafts for Volume Five of the Regimental History, the Narrative, and Outreach completed by the fall and ready for Guard approval in the spring. The President then stated that the Regimental Strategy would henceforth be included as an agenda item and that going forward; everything the Regiment does needs to be within the context of this strategy.

- d. Regimental Writing Plan. The RM introduced this topic and confirmed that the timelines were unchanged from what was briefed earlier in the agenda.
- e. Guard Directives. The RM introduced the Guard Directives and asked if there was any further discussion on these topics. The President confirmed that everything pertinent had been captured in earlier discussion; however, he would like to see Guard Directive timelines and responsibilities captured in the minutes. Col Ritchie then proposed that the language of Guard Directive 011 be changed to "*Officer Career Management and Succession Planning*" to mirror the language adopted for Guard Directive 009 as it pertains to NCMs. The President was in agreement to these changes.
- f. Association. The President of the Association, LCol (ret'd) M. Austdal, briefed Association activities. He began by confirming AGM 2017 would be in the Niagara Region and would include a working group on suicide awareness, building on the presentation on suicide at the AGM in Victoria BC. The Victoria branch supported the Foundation-led Heroes Hockey Challenge and the Foundation supported the Association with a thousand dollar student bursary. LCol (ret'd) Austdal said the Association would continue to support the Patricia Cadet Corps and has plans to improve the scoring for the best Patricia cadet corp. He continued that the MoU on fundraising had been finalized and distributed and the fall newsletter will provide hard copies by exception only to those without computers in order to reduce costs. The Association's 2016 bursaries awarded \$15k to deserving awardees.
- g. Foundation. LGen (Ret.) K. Foster began by confirming that the Foundation e-newsletter had been sent. Next, he confirmed that the MoU on fundraising was a great help and his

efforts between now and November was completed the Business Plan for 2016-2020. LGen (ret'd) Foster then confirmed that the fundraisers including the Heroes Hockey Challenge, the Buller Mountain, and the Buller Pass Project were essentially completed and thanked the Third Battalion for its support and participation. He then confirmed that the Foundation calendar of event, as previously mentioned, would be passed to the RM. He also stated that the Foundation is working on creating an Edmonton casino in the same vein as the Calgary casino. Finally, LGen (ret'd) Foster introduced Jim Kemping, as the new secretary of the Foundation and Malcolm Bruce has taken over the fundraising group.

8. New Business. No items were discussed or tabled.

9. Round Table. The President opened the floor for discussion. Colonel Fletcher, as Commander of 1<sup>st</sup> Canadian Mechanized Brigade Group, offered a brief synopsis of the battalions and offered praise for their continued work. Col Ritchie then briefed the ASB submissions for APS 17 and stated that the officer component is complete. He continued he has discussed the NCM component with CWO Stevens and that component is just waiting for one supplementary engagement before forwarding to the President for the NCM endorsement. The returns will be submitted well before its 16 September due date. The President then announced that LCol Strickland would be joining the Guard in the near future.

10. Closing Remarks. In closing, the President thanked the Regimental Guard and all those in attendance for their efforts and ongoing leadership before turning the floor over to the COR for his closing remarks. The COR offered praise to the troops and the meeting was adjourned at 12:28 hours.

Q. M. Innis  
Major  
Regimental Secretary

Approved/Not Approved



W. D. Eyre  
Major-General  
President, Regimental Guard

Distribution List

Action

Regimental Guard



Annex E to  
1150-1 (RM)  
Dated 23 September 2016

Regimental Major  
Regimental Adjutant

Information

Colonel of the Regiment  
Chair Regimental Executive Committee  
PPCLI Foundation President  
PPCLI Association President