

Memorandum of Understanding

Among

The PPCLI Serving Component, the PPCLI Association, and the PPCLI Foundation

1. **Background.** The PPCLI Regimental Family is an inclusive description of the PPCLI. It is composed of members of the serving component, including those from other arms and services who are serving with the Regiment; former members of the Regiment, including those from other arms and services who served with the Regiment; and the families of each group.
2. The Regimental Family has a number of components, and each component has an associated charitable fund. A brief description of each is as follows:
 - a. **Serving Component and the Regimental Fund.** The serving component manages the Regimental Fund, a nationally registered charitable organization (119103844RR0001) that is used to support the charitable activities of the serving component. Funding is generated through voluntary contributions from members of the serving component and from the profits of the Regimental Kit Shop;
 - b. **PPCLI Foundation.** The PPCLI Foundation is a nationally registered charitable organization (842057804RR0001). Funding is generated through five revenue streams; Individual Gifts, Government Grants and Programs, Partnerships and Major Gifts, Planned Giving and Special Events. The PPCLI Foundation also benefits from the completely independent For the Soldier Institute (FSI), a Province of Alberta Society registered under the Alberta Societies Act. Funding for the FSI is generated through gaming activities authorized by the Alberta Gaming and Liquor Commission (AGLC). FSI gifts monies to the Foundation.
 - c. **PPCLI Association.** The PPCLI Association is a nationally registered not-for-profit corporation (05687-1). Funding for the PPCLI Association Operating Fund is generated through membership dues and AGLC gaming proceeds from a charity casino organized by the Calgary Branch approximately every 18 months. The charitable arm of the PPCLI Association is the Hamilton Gault Memorial Fund (HGMF). The HGMF is a nationally registered charitable organization (888786647RR0001). Funding for the HGMF is from individual donations, grants and Association Branch fundraising activities.
3. It is important to note that the three components and their associated funds are all independent and separate. Each with its own governance structure, and its own regulatory and reporting requirements. While they are independent, they do have a number of similar and/or overlapping objects. Hence, one of them may, under certain circumstances, be a qualified donee of another, or

two components may combine their efforts in a single project. It is important that all components and funds share a common understanding; that primary and supporting relationships be established for common objects; based on a broad understanding of fund raising relationships by each component.

4. Purpose. The purpose of this Memorandum of Understanding is to identify common objects in order to establish primary and supporting relationships for each, and to articulate fundraising relationships.
5. Consolidated Objects. The common objects of the three Regimental components and their integral funds have been grouped together into consolidated objects at Annex A. It is this framework that is used below to identify the primary and supporting relationships among the three Regimental components.
6. Primary and Supporting Relationships. Each consolidated object is assigned a primary or lead component, and supporting components and funds are also identified. Principal responsibility for the delivery of the designated consolidated object rests with the primary component, with supporting components and funds providing funding or other assistance as determined by their respective governing bodies.
7. Consolidated Objects – Primary and Supporting Relationships.
 - a. Efficiency: Promote the efficiency of the Armed Forces and the Regiment. The serving component has the lead, and the PPCLI Foundation and the PPCLI Association are in support;
 - b. Public Support: Promote public awareness and support for the Armed Forces and the Regiment. The serving component has the lead, and the PPCLI Foundation and the PPCLI Association are in support;
 - c. Public Support -Museum and Archives: Promote and preserve the Regiment's heritage through the Regimental Museum and Archives. The serving component has the lead, and the PPCLI Foundation and the PPCLI Association are in support;
 - d. Public Support - Museum Education Programs: Develop and deliver education programs. The serving component has the lead, and the PPCLI Foundation and the PPCLI Association are in support;
 - e. Public Support - Memorials: Promote and preserve the Regiment's heritage through the maintenance of existing Regimental Memorials and the development of new ones. Memorials fall into two categories: Regimental; and unit. With respect to Regimental memorials, the PPCLI Association has the lead, and the serving component and the PPCLI Foundation are in support. The serving component has the lead for unit memorials, while the PPCLI Foundation and PPCLI Association are in support;
 - f. Serving Member, Veteran and Family Support: Assist serving members, veterans and their

families.

- (1) The relationships for this object fall into two broad categories . Service delivery programs operated directly by the serving component or the PPCLI Association for those serving; and those who are no longer serving. In the case of serving members and their families, the serving component has the lead, and the PPCLI Foundation and PPCLI Association are in support. In the case of members no longer serving, and their families, the PPCLI Association has the lead, and the serving component and the PPCLI Foundation are in support. There needs to be very careful coordination between the serving component and the Association for members and their families requiring assistance as they transition from serving to former serving members. The serving component maintains a Benevolent Fund to provide short-term loans or grants to members of the Regimental family in need.
- (2) The second major category includes broader programs provided by external agencies that support both members of the PPCLI family and other serving and retired members such as Wounded Warriors or the Amputee Coalition. The PPCLI Foundation has the lead in providing support to these programs. The serving component and PPCLI Association are in support but may also choose to directly assist external agencies such as MFRCs that are collocated with serving units or large numbers of former members. Such support should be coordinated with the Foundation.

g. Promote Education: Promote education and advancement through the provision of bursaries. The PPCLI Association has the lead and will include the adjudication of the serving component's Korean Student Bursary as part of the overall program. The serving component and the PPCLI Foundation are in support;

h. Support Cadets: Support the goals and programs of the Royal Canadian Army Cadet program through the provision of financial support to the Royal Canadian Army Cadet League and volunteer support to Royal Canadian Army Cadet Corps. The PPCLI Association provides financial support to PPCLI affiliated cadet corps; hence, from a funding perspective, it is the principal component, with the serving component and the PPCLI Foundation in support. The serving component maintains cadet liaison officers for each affiliated cadet corps to coordinate training support on an as available basis.

8. Fundraising Guidelines. The sources of funds for the three Regimental components and their associated charitable funds were described in paragraph 2. It is important that boundaries be established, and respected, in order to maintain the integrity of our fundraising. The three components have agreed to the following boundaries or lanes for fundraising:

- a. Corporate Donations and Gifts-in-Kind. The PPCLI Foundation is the lead component. The other components will not solicit donations from national or regional corporations without prior reference to and coordination with the Foundation;

- b. Planned Giving. The PPCLI Foundation is the lead component. The other components will not set up programs for planned giving, nor will they solicit such bequests. The other components may, however, accept unsolicited gifts and legacies;
 - c. Legacy Stones. The PPCLI Foundation is the principal component. The other components will not plan or organize similar programs;
 - d. Grants. The serving component will continue to pursue grants to support the Museum. The PPCLI Association will continue to pursue grants for memorial maintenance. The PPCLI Foundation will have the lead with respect to all other grants.
 - e. Local Fundraising Events. Sponsorship of local events by local businesses may be pursued by any entity. However, as the PPCLI Foundation has the lead for fundraising from national and regional donors, local retailers of national corporations should not be approached without prior consultation with the PPCLI Foundation. The aim of this restriction is only to ensure that this local approach would not create a conflict with an existing or currently-planned national donor program.
9. Review and Amendment. This MOU will be reviewed annually, normally during a meeting of representatives of the three components held in conjunction, when feasible, with the co-located AGMs of the PPCLI Association and the PPCLI Foundation. Amendment will be by consensus agreement.
10. Conclusion. This Memorandum of Understanding provides a sound working framework for the serving component, the PPCLI Foundation and the PPCLI Association to provide mutual support to pursue common objects while respecting the autonomy and integrity of each entity.

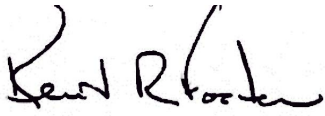


J.T. Adair
Lieutenant-Colonel
President
Regimental Executive Committee

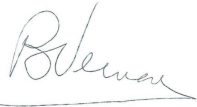


Michael Austdal
Lieutenant-Colonel (Retired)
President
PPCLI Association

Final

A handwritten signature in black ink that reads "Kent R. Foster". The signature is written in a cursive style with a large initial 'K'.

Kent R. Foster
Lieutenant-General (Retired)
President
PPCLI Foundation

A handwritten signature in black ink that reads "Brian Vernon". The signature is written in a cursive style with a large initial 'B'.

Brian Vernon
Major-General (Retired)
Colonel of the Regiment
Annex A – Consolidated Objects

**PRINCESS PATRICIA’S CANADIAN LIGHT INFANTRY
COMPONENT CONSOLIDATED OBJECTS**

COMPONENT		Serving Component	PPCLI Foundation		PPCLI ASSOCIATION	
FUND		Regimental Fund	PPCLI Foundation	For the Soldier Institute	PPCLI Association	Hamilton Gault Memorial Fund
CONSOLIDATED COMMON OBJECTS	OBJECTS					
Readiness: Promote the efficiency of the Armed Forces and the Regiment		Promotion of the efficiency, physical fitness, well-being, and morale of the armed forces	To promote the efficiency of the armed forces of the Crown ● Support of Events and Activities that Commemorate and Celebrate the Service of Patricia’s ● Promote PPCLI Traditions		Foster and maintain the spirit of the Regiment	
					Perpetuate the close comradeship, mutual regard and esprit de corps formed amongst all ranks while serving in the Regiment and after retiring	

COMPONENT		Serving Component	PPCLI Foundation		PPCLI ASSOCIATION	
FUND		Regimental Fund	PPCLI Foundation	For the Soldier Institute	PPCLI Association	Hamilton Gault Memorial Fund
CONSOLIDATED COMMON OBJECTS	OBJECTS					
Public Support: Promote public awareness and support for the Armed Forces and the Regiment		Promotion of the goodwill and admiration of the public towards the armed forces	To promote the efficiency of the armed forces of the Crown <ul style="list-style-type: none"> ● Support of Events and Activities that Commemorate and Celebrate the Service of Patricia's ● Promote PPCLI Traditions 		Promote public awareness and perpetuate understanding of the Regiment , its heritage and tradition of Service to the nation and to Communities	
		Support of public events held to promote public goodwill and admiration of the armed forces			Stimulate public support for the Regiment	
		Provision of financial assistance to support visits or the Regiment's Colonel-in-Chief in order to promote the well-being and morale of the armed forces and promote the public				

COMPONENT		Serving Component	PPCLI Foundation		PPCLI ASSOCIATION	
FUND		Regimental Fund	PPCLI Foundation	For the Soldier Institute	PPCLI Association	Hamilton Gault Memorial Fund
CONSOLIDATED COMMON OBJECTS	OBJECTS					
		goodwill and admiration of the armed forces				
		Provision and maintenance of ceremonial uniforms and equipment not provided by public means				
Public Support - Museum and Archives: Promote and preserve the Regiment's heritage through the Regimental Museum and Archives		Support collection, preservation, maintenance and public display of historical artifacts and archival material through financial support to the PPCLI Museum and Archives	To promote the efficiency of the armed forces of the Crown <ul style="list-style-type: none"> ● Acquire and Protect Artefacts and Items Reflecting the History and Service of the Regiment 			Make disbursements for the purpose of maintaining the collection of the Regimental Museum and Archives; includes maintenance of Frezenberg Memorial

COMPONENT		Serving Component	PPCLI Foundation		PPCLI ASSOCIATION	
FUND		Regimental Fund	PPCLI Foundation	For the Soldier Institute	PPCLI Association	Hamilton Gault Memorial Fund
CONSOLIDATED COMMON OBJECTS	OBJECTS					
Public Support - Museum Education Programs: Develop and deliver education programs		Support the development and operation of the education programs of the PPCLI Museum and Archives	To promote the efficiency of the armed forces of the Crown <ul style="list-style-type: none"> ● Promote Education and the Teaching of Military History 			
Public Support - Memorials: Promote and preserve the Regiment's heritage through the maintenance of existing Regimental Memorials and the development of new ones.		Support the research, identification, construction and maintenance of existing and new heritage and historical projects related to the history of the armed forces and its significance to Canadian society	To fund and carry out activities and programs to establish and preserve monuments relating to military service by Canadian soldiers and service personnel <ul style="list-style-type: none"> ● Maintain and Preserve Existing memorials at Lansdowne Park and Constitution Square in Ottawa, Hamilton Gault Memorial Park in Edmonton, The Military Museums in Calgary, at Frezenberg, Belgium and 			To develop and maintain various Regimental memorials as approved by the Board of Trustees

COMPONENT		Serving Component	PPCLI Foundation		PPCLI ASSOCIATION	
FUND		Regimental Fund	PPCLI Foundation	For the Soldier Institute	PPCLI Association	Hamilton Gault Memorial Fund
CONSOLIDATED COMMON OBJECTS	OBJECTS					
			Elsewhere ● Create New Memorials to the Service of Patricia's			
Serving Member, Veteran and Family Support: Assist serving members, veterans and their families.		Provide financial assistance to members of the armed forces and the Regimental Family in periods of crisis when other social support agencies cannot cover or inadequately cover the member's needs	To fund and carry out activities and programs to support and care for Canadian military service personnel and former military service personnel ● Financial Assistance For Those in Need ● Welfare for Troops Deployed on Operations ● Provide Information and	To fund and carry out activities and programs to support and care for Canadian Military Service Personnel and former Military Service Personnel	Assist members, including serving members of the Regiment, and widows and children of deceased members, when and where other assistance is not otherwise available	Provide counselling service at regional centres to members who suffer from "Post Traumatic Stress Disorder" (PTSD) or other service related illnesses, and provide referrals to appropriate social, medical and legal agencies

COMPONENT		Serving Component	PPCLI Foundation		PPCLI ASSOCIATION	
FUND		Regimental Fund	PPCLI Foundation	For the Soldier Institute	PPCLI Association	Hamilton Gault Memorial Fund
CONSOLIDATED COMMON OBJECTS	OBJECTS					
			Help in Emergencies			
		Promotion and support to veterans well-being and morale through the provision of services, special programs and volunteer support to veteran organizations and activities			Establish cooperative relationships with other selected veterans' or charitable organizations sharing compatible purposes and objects	

COMPONENT		Serving Component	PPCLI Foundation		PPCLI ASSOCIATION	
FUND		Regimental Fund	PPCLI Foundation	For the Soldier Institute	PPCLI Association	Hamilton Gault Memorial Fund
CONSOLIDATED COMMON OBJECTS	OBJECTS					
<p>Promote Education: Promote education and advancement through the provision of bursaries.</p>		<p>Promote education and advancement of members of the armed forces, their dependents, Regimental Family members and international students through the provision of bursaries</p>			<p>Provide educational bursaries to selected deserving persons</p>	<p>Offer bursaries for educational advancement for former members or serving members of the Regiment, their families and members of Cadet Corps affiliated with the PPCLI, to achieve a higher level of academic or technical education</p>
<p>Support Cadets: Support the goals and programs of the Royal Canadian Army Cadet program through the provision of financial support to the Royal Canadian Army Cadet League and volunteer support to Royal Canadian Army Cadet</p>			<p>To Make gifts to qualified donees</p> <ul style="list-style-type: none"> ● Cadets and Youth 			<p>Budget annually a fixed sum to the Royal Canadian Army Cadet League in support of Army Cadet Corps affiliated or sponsored by the Regiment, as approved by the Board of Trustees</p>

Final

COMPONENT		Serving Component	PPCLI Foundation		PPCLI ASSOCIATION	
FUND		Regimental Fund	PPCLI Foundation	For the Soldier Institute	PPCLI Association	Hamilton Gault Memorial Fund
CONSOLIDATED COMMON OBJECTS	OBJECTS					
Corps						