

National Defence



Princess Patricia's
Canadian Light Infantry
Regimental Headquarters
PO Box 10500 Station Forces
Edmonton AB T5J 4J5

1150-1 (RAdjt)

February 2020

Distribution List

MINUTES FROM THE FIFTH REGIMENTAL
STEERING COMMITTEE MEETING 11 DECEMBER 2019

Reference: Minutes of the Fourth Regimental Steering Committee Meeting, dated 8 April 2019.

1. Find attached, at Annex E, the minutes of the Fifth Regimental Steering Committee meeting held on Wednesday, 11 December 2019. Also attached are the following supporting documents:

- a. Annex A: Contents Sheet;
- b. Annex B: Record of Motions and Votes;
- c. Annex C: Task Matrix;
- d. Annex D: Important Calendar Dates; and
- e. Annex E: Minutes of the Fourth Regimental Committee.

2. Annex E details the discussion of agenda points that took place during the meeting by those members present, including those personnel via telephone conference.

3. For ease and simplicity, use either the contents sheet at Annex A to navigate to the respective agenda item and subsequent page; or use Annex C, the consolidated assigned or implied task matrix. All motions and votes have been extracted from Annex E and consolidated into a grouped table shown at Annex B, which reflects a true and accurate record of Regimental Steering Committee motions and votes.

4. Should you have any questions or enquiries, please contact the Regimental Major, Major S.G.J. Lerch on CSN 528-5459 or email SLADE.LERCH@forces.gc.ca.

P. S. Dawe
Major-General
President, Regimental Guard

Annexes:

Annex A - Contents Sheet

Annex B - Record of Motions and Votes

Annex C - Task Matrix

Annex D - Important Calendar Dates

Annex E – Fourth Regimental Steering Committee Minutes

Distribution List

Action

Colonel of the Regiment
President of the Regimental Guard
PPCLI Foundation President
PPCLI Association President
Regimental Major

Information

RHQ (file)

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OF THE REGIMENTAL STEERING COMMITTEE

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Annex B to
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RECORD OF MOTIONS AND VOTES
FIFTH MEETING OF THE REGIMENTAL STEERING COMMITTEE

SERIAL	PROPOSAL	PROPOSER	SECONDER	VOTE	REMARKS
	(a)	(b)	(c)	(d)	(e)
1	No motions were tabled.			N/A	

TASK MATRIX
FIFTH MEETING OF THE REGIMENTAL STEERING COMMITTEE

SERIAL	ASSIGNED/ IMPLIED	TASK	OPI	REMARKS
	(a)	(b)	(c)	(d)
1	ASSIGNED	Assist in ensuring the members dealing with nominal rolls and Last Posts are given the most up-to-date files.	Mr. Hale COR	
2	ASSIGNED	FGB: prioritize between three lines of effort: fundraising, outreach branding, and select gathering.	Guard	
3	ASSIGNED	FGB: Discuss the Foundation taking a leading role, and Serving Component a supporting role, should the Guard and REC make a decision on the focus of the event.	LGen (Ret'd) Day	
4	ASSIGNED	Collect signatures for Version 5 of Implementation Directive.	COR	
5	ASSIGNED	Refine the broad expectations with the Guard for 5 year milestone events.	MGen Dawe	
6	ASSIGNED	Draft Guard Directive that clarifies information and process surrounding memorial travel for both the serving and post-service component.	COR Mr. Hale	Review by MGen Dawe. Draft submitted to RHQ in Jan 2020
7	ASSIGNED	Discuss C-in-C Selection with Senior Serving Patricia for further insight and guidance.	MGen Dawe	
8	ASSIGNED	Discuss with Director of Mental Health Services regarding quality control, standards and way forward on the issue of PTSD Service Dogs.	MGen Dawe	
9	ASSIGNED	Submit changes and advice to MGen Dawe and Col Gallinger regarding regimental placemat.	RSC Members	

Annex D to
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IMPORTANT CALENDAR DATES
FIFTH MEETING OF THE REGIMENTAL STEERING COMMITTEE

SERIAL	CALENDAR DATE	EVENT	REMARKS
	(a)	(b)	(c)
1	Jan/Feb 20	3 PPCLI Returns from Op IMPACT	
2	Jan/Feb 20	1 PPCLI - Op IMPACT (HQ and A Coy) deploy	
3	Jan/Feb 20	1 PPCLI – Op REASSURANCE (C Coy) deploy	
4	Jan/Feb 20	2 PPCLI Returns from Op REASSURANCE	
5	22-23 May 20	PPCLI Association AGM	Saskatoon, SK
6	5-7 Jun 20	PPCLI Association-Mental Health Workshop	North Bay, ON
7	14 Aug 20	French Grey Golf Tournament	Edmonton, AB
8	14 Aug 20	French Grey Ball	Edmonton, Hotel Fairmont Macdonald. OPI: 3 PPCLI

**MINUTES FROM THE FIFTH REGIMENTAL STEERING
COMMITTEE MEETING HELD WEDNESDAY, 11 DECEMBER 2019**

Reference: Minutes of the Fourth Regimental Steering Committee Meeting, dated 8 April 2019.

1. The meeting was called to order at 0733 hours by the President of the Regimental Guard, Major-General Dawe. Those in attendance are listed below:

Secretary:	Maj S.G.J. Lerch	Regimental Major (Teleconference)
Members Present:	MGen P.S. Dawe	President of the Regimental Guard
	BGen (Ret'd) V.W. Kennedy	Colonel of the Regiment
	Mr. P.A. Hale	President, PPCLI Association
Members via Teleconference	LGen (Ret'd) D.M. Day	President, PPCLI Foundation
Regimental Headquarters:	Capt. M.A. Lolacher	Regimental Adjutant (Teleconference)

2. Agenda items were detailed as follows:

Reference: Minutes of the Fourth Regimental Steering Committee Meeting, dated 8 April 2019

**AGENDA OF THE FIFTH REGIMENTAL STEERING
 COMMITTEE MEETING HELD WEDNESDAY, 11 DECEMBER 2019**

Serial	Item	Sub-Item	OPI	Time
(a)	(b)	(c)	(d)	(e)
1	Opening Remarks		Guard President & COR	0733
2	Review of Minutes		RM	0735
3	Regimental Calendar		RM	0745
4	Updates		RM	0800
5	New Business		Guard President & COR	0810
6	Round Table		Guard President	0845
7	Closing Remarks		Guard President & COR	0905

3. Opening Remarks. MGen Dawe welcomed those in attendance and highlighted the importance of the RSC and how effective it can be in dealing with regimental challenges. The sharing of different perspectives from different demographics regarding specific issues has assisted the forum in reaching the right solutions. The COR discussed long-term objectives, including the official history and discussion surrounding the structure WRT the PPCLI Foundation and PPCLI Association.

4. Review of Minutes. The RM addressed the minutes from the Fourth Regimental Steering Committee (dated 8 April 2019) and summarized 20 tasks were assigned and/or implied, of which, 15 were completed, and five were ‘in-progress.’ The RM briefed Task 17 ‘Regimental Campaign Plan to investigate feasibility of virtual and virtual reality technologies to allow for exportation and broad accessibility.’ He stated phase one was complete with the addition of a website that displayed interior, panoramic viewing capability of the Museum.

Mr. Hale discussed that Task 11, 13, and 14 (tasks related to Families of the Fallen) were overtaken by events / closed. Mr. Hale distributed a briefing note for members at the next AGM. The Association views ‘fallen’ as anyone who has fallen on duty (training, exercise, and operation). Members dying by suicide, after release and retirement, are also classified as ‘fallen.’ Mr. Hale briefed to the REC. The intent at the AGM will be to offer three year membership free for family of fallen and Mr. Hale is confident that the membership will approve IOT amend Association bylaws.

MGen Dawe concluded after discussion that a seamless continuum of coverage between COs, RVC Cell and Association, existed to assist Families of the Fallen. The COR mentioned also that he writes condolence letters to the families. Last, due to manning changes at the Association. Mr. Hale and the

COR will assist in ensuring the members dealing with nominal rolls and last posts are given the most up-to-date files. **(Task 1)**

With no further discussion, the RM confirmed the minutes had been approved.

5. Regimental Calendar. The RM reviewed the key calendar dates. These events led to discussion on the following events:

- a. REC Chair Handover. 11 January will see the REC Chair hand over from LCol Schaub to LCol Moore (update: the date was postponed until Feb due to operational factors).
- b. Foundation Events. For the Soldier Breakfast and Heroes Hockey Challenge.
- c. Association Events. 5-7 June, Mental Health Workshop in North Bay, ON. 22-23 May Association AGM in Saskatoon, SK.
- d. French Grey Weekend (FGW). MGen Dawe stated that there was no expectation other than a basic unit level activity under unit COs, unless the FGW occurred during a 5 year interval anniversary (105th). Whether or not the French Grey Ball (FGB) would happen in 2020 was brought up at the last REC, and the event was discussed further. Key deductions included the following:
 - (1) The FGB represents an important part of our brand. The event has issues with cost, however, there are larger and cheaper locations that can be sourced. The Guard or / REC can discuss venue options;
 - (2) The objective and focus of the event requires determination. A conversation of 'what we are doing' should happen separately from the conversation of 'how we are doing it.' The Guard should prioritize between three lines of effort: fundraising, outreach branding, and select gathering; **(Task 2)**
 - (3) An existing challenge with the event is shifting OPIs. Permanent assignment of an OPI, allowing for increased corporate knowledge, would be preferred over straining the serving component and unit CO. The Foundation could discuss taking more of a leading role, and serving component a supporting role, should the Guard and REC make a decision on where the focus of the event is; **(Task 3)**
 - (4) There is a sizable pool of potential benefactors in Edmonton and broader Alberta not being solicited. The Regiment has never capitalized on relationships for fundraising, whereas the FGB could be a vehicle for fundraising IOT assist the Association in pursuing objectives that care for PPCLI members;
 - (5) To maximize the impact of the event, and fundraising capability, the event should be annualized and easily anticipated by potential guests. It should involve selecting the right dignitaries and/or personnel, while providing an engaging and exclusive narrative with clear and stated goals for what we are trying to achieve, be it tangible items or funding for specific causes. In short, the event should leave the

guests with a demand for future participation and a desire to be involved with the Regiment.

6. Updates. The RM tabled the following update:
 - a. Regimental History. The RM briefed that the contract was being finalized prior to being presented to the author, Dr. Engen. An \$80,000 author fee was negotiated with a maximum of \$65,000 in additional research and travel expenses approved through Regimental Editorial Board (REB) and REC. Members of the REB consist of the chair, MGen (Ret'd) Stewart, as well as Col Strickland, Terry Loveridge, and John Joly. Serving member component representation, both officer and NCO, is pending, but there are several candidates of interest. In total, three members are required. The COR mentioned that a deputy for the REB Chair would be selected.

7. New Business. The following topics were discussed:
 - a. Foundation and Association Implementation. The COR briefed Version 5 had been agreed to by all and will be signed shortly. **(Task 4)** LGen (Ret'd) Day will provide names of representatives from the PPCLI Foundation. The implementation team will be robust, and given the amount of work required (structural legalities, relationship with CRA, financials etc.) it will eventually emerge as an extremely capable team in Phase 2. The PPCLI Association added a paragraph to the implementation directive stating the importance of 'maintaining and increasing support to veterans and families.' The paragraph achieved consensus. Last, the team leader, once selected, will adjust and refine timelines as required.
 - b. 105th AAR. AAR was sent by LCol Schaub to the RSC outlining diminishing returns and managing expectations for what the battalion can provide for the 110th Anniversary. All participants agreed that five-year milestone events represent a good model that should continue to be pursued, however, MGen Dawe will refine the broad expectations at the Guard level. **(Task 5)** More leadership from the Foundation and prioritizing fundraising would be ideal. The REC Chair, in future, could potentially focus on other events, instead of the gala dinner.
 - c. Battlefield Tours to Italy & Sicily. The COR briefed that the 80th Anniversary of the Italian campaign is approaching. The COR proposed assigning the Association to lead and conduct memorial travel and plaque placement IAW a coherent, predictable multi-year plan for historical locations relevant to the regiment. A Guard directive, drafted by the COR with assistance by Mr. Hale, and reviewed by MGen Dawe, could clarify information and process surrounding the travel to both the serving and post-service component. **(Task 6)**
 - d. Regimental Council Battle Rhythm. As discussed at 2nd Strategic Planning Session (SPS). The Battle Rhythm begins in March with the RM report to the Regimental Council. An April RSC will occur, which will drive the Guard meeting in June. A REC meeting in August will sync with the FGW. A tentative RSC will occur in November as will the Patricia Fund Board of Directors.

- e. Selection of C-in-C. The COR has drafted a letter to NDHQ broaching the topic of removing 'vice-regal' from selection process for C-in-C, while still maintaining vetting procedures to ensure quality of person. Discussion in the forum occurred surrounding a new precedent being established for selection, primarily one that enabled flexibility and room to maneuver that would allow the regiment to find the right person vice the right appointment. The definition would not prevent the regiment from a connection to the Royal Family, but would not restrict C-in-C selection to it either. The regiment should pair personal engagement alongside proposal submission, and be prepared to answer queries and concerns from the Royal Family and its representatives. MGen Dawe will discuss with Senior Serving Patricia for further insight and guidance. **(Task 7)** The COR mentioned the possibility of obtaining the Governor-General's support for this approach.

8. Round Table. LGen (Ret'd) Day discussed a potential upcoming Foundation event focusing on female PPCLI veterans in need. Fall 2020 will see them working on the concept. Heroes Hockey Challenge (HHC) fundraising recipients will be specific activities that can be reported on. LGen (Ret'd) Day stated ideally there are 2-3 recipient organizations, such as the PPCLI Association. Mr. Hale mentioned two organizations worthy of being recipients: VETS Canada and Soldiers Helping Soldiers. Mr. Hale also discussed funding PTSD service dogs and funding specific agencies. The transparency of specific agencies and the proven and demonstrable efficacy of service dogs as an appropriate medical assistance mechanism was brought into question by the forum. Discussion surrounding national standards have failed at both Government and NGO level and evidence-based solutions are lacking and/or not clear. Quality control and standards should be sought-out through appropriate channels (Director of Mental Health Services) **(Task 8)** IOT ensure the regiment is funding credible organizations and following the principle of 'doing no harm.' The scientific and evidence-based literature can be disseminated to the forum and should the Foundation decide to funnel charitable donations, they will be prepared with scientific vice anecdotal evidence. Nonetheless, the demand is there from wounded veterans if a relationship with a charity can be established, it would prove to be in everyone's interest to solidify a long-term, mutually beneficial relationship.

Discussion occurred surrounding a placemat produced by Guard members to achieve regimental coherence and better define roles and responsibilities of the entities of the regiment. The 2nd SPS provided an opportunity for members to discuss, while referencing supporting core documentation for the placemat. Caution was advised not to change the placemat without changing core, supporting documentation. Changes and advice can be submitted to MGen Dawe and Col Gallinger to be forwarded to the Guard. **(Task 9)**

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9. Closing Remarks. MGen Dawe confirmed several tasks before thanking those in attendance. The RSC adjourned and will reconvene in April. The COR was deferred to, and he mentioned that he wrote to the 3rd Countess of Mountbatten of Burma and submitted his recommendation for establishing a plaque for Lady Patricia, the 2nd Countess of Mountbatten of Burma. The COR will inform the RSC when he finds out more, but if approved, could foreseeably occur in 2023/2024. Last, MGen Dawe was pleased with the work toward and outcome regarding three new Honorary Patricias.

S.G.J. Lerch
Major
Regimental Secretary

Approved / Not Approved

Approved / Not Approved

P.S. Dawe
Major-General
President, Regimental Guard

V.W. Kennedy
Brigadier-General (Retired)
Colonel of the Regiment, PPCLI

Approved / Not Approved

Approved / Not Approved

D.M. Day
Lieutenant-General (Retired)
President, PPCLI Foundation

Mr P.A. Hale
President of the PPCLI Association

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RHQ (file)